

# Gift Certificates

**You can fill out your PDF gift certificates in one of several ways:**

1. Enter the gift certificate information on the form using the pdf form fields, then print.
2. Print the blank form and then hand-fill the fields.
3. Add only your business information using the pdf form field (this will only display text) and pre-print, hand-fill the rest as you sell gift certificates.
4. Add your logo and business info by creating a Word or Google doc with logo and business info positioned on the page so that it will print in the space provided on the gift certificate. Print this page, then reload this page in your printer and print your gift certificate. This will take some trial and error! :-)

**Your Word doc gift certificates are meant to be customized with your business**

**information.** They use the Segoe UI font which is a default Windows font.

For Mac Word users who do not have Segoe UI, download it for free here: <https://aka.ms/SegoeFonts>.

To install, after unzipping the Segoe Family zip file, double-click all the TTF font files in the Finder, then click Install Font in the font preview window that opens.